



**Sheraton**  
ON THE FALLS HOTEL



# AUDIOVISUAL EXHIBITOR SERVICES

NAME OF CONFERENCE:	START DATE:	END DATE:	NO. EVENT DAYS:
COMPANY NAME:	ON-SITE CONTACT NAME:	ROOM/EXHIBIT BOOTH NO.:	
STREET ADDRESS:	CITY & PROVINCE/STATE:	POSTAL CODE /ZIP CODE:	
TELEPHONE NUMBER:	DELIVERY DATE	DELIVERY TIME	<input type="checkbox"/> A.M. <input type="checkbox"/> P.M.
EMAIL ADDRESS:	PICKUP DATE	PICKUP TIME	<input type="checkbox"/> A.M. <input type="checkbox"/> P.M.
ORDERED BY:			

**PSAV WILL CONTACT YOU DIRECTLY FOR PAYMENT INFORMATION. PRICING IS PER DAY.**

➤ If you have a special request or need additional equipment, please call 905.353.9100. Email completed form to [dmartin@psav.com](mailto:dmartin@psav.com)

**PRICES ARE FOR EXHIBIT FLOOR ONLY. ALL RENTAL PRICES SUBJECT TO A 15% MARKUP IF ORDERED DAY OF.**

VIDEO/DATA DISPLAY	QTY	PRICE	MONITORS	QTY	PRICE
Blu-ray Player		\$ 110	24" Monitor		\$ 195
<b>AUDIO EQUIPMENT</b>	<b>QTY</b>	<b>PRICE</b>	46" Monitor (Floor or Table Stand)		\$ 430
Individual Small Powered Speaker (up to five people)		\$ 72	70" Monitor (Dual-Post Stand)		\$ 915
Sound System: (2) speakers (2) stands (1) Mixer Wired Microphone (up to 20 people)		\$ 265	<b>POWER</b>	<b>QTY</b>	<b>PRICE</b>
<b>ACCESSORIES</b>	<b>QTY</b>	<b>PRICE</b>	7.5 Amp Electrical Connection with Power Bar		\$ 54
32" Rolling Cart w/Black Skirt		\$ 30	120V - 15 AMP		\$ 80
<b>CUSTOM ITEMS</b>	<b>QTY</b>	<b>PRICE</b>	120V - 20 AMP		\$ 140
		\$	208V Single Phase - 50 AMP (Stove Plug)		\$ 240
		\$	208V Three Phase - 30 AMP (Twist-Lock)		\$ 330
		\$	208V Three Phase - 100 AMP (Camlok)		\$ 730
		\$	208V Three Phase - 200 AMP (Camlok)		\$ 1,465

**SPECIAL REQUESTS** Please add any items not listed above that you require.


## ORDERING INSTRUCTIONS

**To guarantee equipment availability and advanced rate, this order should reach us 21 days prior to delivery.**

Operator labour, if requested, is subject to the prevailing hourly rate with a four-hour minimum. An electronic receipt will be emailed to you.

The total charge per item is determined by multiplying the price by the quantity ordered. Please include applicable sales tax on equipment rental.

**TAX-EXEMPT STATUS** – If you are exempt from payment of sales tax, we require you to forward an exemption certificate for the state in which the services are to be provided.

### CANCELLATIONS:

- A) Cancellations received within 48 hours of the scheduled delivery date are subject to a 50% fee applicable to equipment and tax.
- B) Cancellations received on the day of scheduled delivery or "no-shows" are subject to the full amount of the order to include installation, drayage and tax.

**Labour and/or service charges may apply, and/or loss damage waiver.**

## SHIPPING INSTRUCTIONS

Any materials being sent to the hotel must be marked as follows:

1. The Sheraton On The Falls
2. Hold for Arrival - Attn: Guest's Name and/or Organization Name
3. Complete Return Address
4. Number of Boxes (ex: Box 1 of 2, Box 2 of 2)
5. Address Packages to: 5875 Falls Ave., Niagara Falls, ON L2E 3W7





**CREDIT CARD AUTHORIZATION FORM**

Organization Name:-----

Business Address:-----

Telephone Number:-----

Fax Number:-----

Contact Name:-----

Title:-----

Credit Card Number:-----

Expiry Date:-----

Signature:-----

Date:-----

NOTE: All information will be kept confidential.